

MINOT INTERNATIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

Minot International Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization of Reform Act of 2012. Questions regarding this plan can be directed to J.D. Karhoff at jd.karhoff@minotnd.org. Minot International Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Minot International Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Airport Information

Name of Airport: Minot International Airport
Name and Title of Person Preparing the Plan: J.D. Karhoff
Preparer Contact Number: 701-857-4725
Preparer Contact E-mail: jd.karhoff@minotnd.org
Date of Submission of Plan: June 12, 2012
Airport Category: Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at 701-857-4795 or fuelers@minotnd.org.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Minot International Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, we have requested that each airline, ground handler and FBO operation on the airport provide us with a list of the equipment and resources they have for deplaning passengers and contact information. We will provide this inventory and contact information to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at the Minot International Airport are under common use gate leases permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Minot International Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

Minot International Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://whyflyminot.com>)
- Providing notice of the availability of the plan on the airport's social media accounts.
- Posting signs in conspicuous locations in the terminal.
- Advertising the availability of the plan in local newspapers of record.